

New Providence Memorial Library BOARD OF TRUSTEES MEETING

May 19, 2020

Board of Trustees:	Mr. A. Au*	Mayor A. Morgan*
Roll Call	Mr. J. Cronin*	Ms. D. Munies*
	Ms. M. Demich	Mr. M. Ondris *
	Ms. Lisa Florio*	Ms. K. Stieh*
	Mr. K. Lee*	Ms. P. Vinaixa*

(* indicates present in the conference call)

A meeting of the Board of Trustees of the New Providence Memorial Library was held on May 19, 2020 by conference call.

President John Cronin called the meeting to order at 7:32 pm, and stated that adequate notice had been given in compliance with the amended Open Public Meetings Act.

PUBLIC HEARING:

No members of the public called in to the meeting.

APPROVAL OF MINUTES:

A motion to approve the minutes of the April 21, 2020 meeting was made by Mr. Morgan and seconded by Mr. Lee. The minutes of the meeting held on April 21, 2020 were unanimously approved.

DIRECTOR'S REPORT:

Ms. Florio reported that there has been no change to the staff's situation this month. Staff are working remotely on projects and being paid their normal work hours if they fall between 9 AM and 5 PM. Patron outreach calls are continuing to some of our most frequent patrons. Evelyn and Judy are now working with Jennifer on a catalog cleanup project. Sujatha is coming in 3 days a week to process returns and re-shelve items. She is also working on inventory in the children's' section. Len has started inventory in the adult section.

Governor Murphy has implemented Phase One of the reopening process and has stated that libraries will be reopening during Phase Two. No dates have been scheduled yet.

The library's pandemic committee made up of Mayor Morgan, Kelli, Mark, John and Lisa has met to discuss a multiphase plan of reopening. Many libraries in Union County are also discussing plans for reopening.

Mr. Cronin requested a report of the inventory that is currently in progress. Ms. Florio said that a summary would be made available.

Mr. Cronin made a motion to accept the Director's Report as submitted. Mr. Au seconded the motion and the motion was passed unanimously.

ACTION ON BILLS:

Motion to approve the April 2020 Operating Acct. Bills Payable: P. Vinaixa
Seconded: J. Cronin

Motion to pay the April 2020 Operating Account Bills Payable was unanimously approved.

Motion to approve the April 2020 Special Gifts Account Bills Payable: P. Vinaixa
Seconded: J. Cronin

Motion to pay the April 2020 Special Gifts Account Bills Payable was unanimously approved.

Operating Account:	\$62,338.79
Special Gifts Account:	\$329.48
Total:	\$62,668.27

Mayor Morgan asked if anyone had questions for him. Ms. Florio asked if the library's appropriation was in danger of being decreased. Mayor Morgan replied that it would continue to be given in full to the library.

ADJOURNMENT:

There being no further business, the meeting was adjourned at 7:55 pm.

Leonard Favreau
Secretary to the Board

John Cronin
President